



# St. Mary's Convent Sr. Sec. School

Teetardi, Udaipur-Banswara Highway-313001

(Affiliated to the Central Board of Secondary Education, New Delhi)

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30.07.2024

**Regarding:**

**School Parents Teachers Association (PTA) and School Level Fee Committee (SLFC) for the Session 2025-2026.**

Dear Parents / Guardians,

The school is in the process of constituting the School Level Fee Committee (SLFC) with the parent representatives whose ward/s is/are studying in the school in current Session 2024-2025 and propose to study for the academic session 2025-2026.

The school had already constituted the Parent Teacher Association (PTA) and every teacher of the school and parent of every student in the school shall be a member of the Parent-Teachers Association. On formation of the Parent Teacher Association, a lottery shall be conducted (In case where application received are more than 5) by drawing a lot of the willing parents to constitute the School Level Fee Committee.

The Online/Offline procedures will be followed for the said committee.

All parents' members of PTA who are willing to become member of School Level Fee Committee must satisfy the specified eligibility conditions mentioned below.

Eligibility / Conditions

1. Parents (PTA members) who give their consent through the Google Form using the given Link: <https://forms.gle/xjYLtdeTpzRpFGSe6> or written application to be submitted to the School Office by hand on or before 10<sup>th</sup> of August 2024 will be considered. The written application should reach the School Office before 11.00 A.M. on 10<sup>th</sup> of August 2024. The last day for Google Form submission is also the same. If the Application is submitted online, there is no need to submit the Hard Copy in the School.
2. If the applicant submits handwritten application for SLFC, then all the relevant details asked in the Google Form should be included in the Application with all the supporting documents.

3. The applicant's ward should be a student of the school from Class Nursery to XII and is a student admitted from academic session 2023-2024.
4. If more than one child is studying in the school, only one application per family will be considered.
5. Applicant should have sufficient knowledge about the functioning of the School Systems, Financial matters and the relevant guidelines of the Government on PTA/SLFC related issues.
6. The applicant should not be a Fee defaulter in paying fees as on 10.08.2024 in our school records.
7. 1<sup>st</sup> Installment of School Fees of the session 2024-2025 should be cleared.
8. If applying in person submit a printed application on 'A4' Size Sheet with all the supportive Self Attested copies of the Documents: Aadhar, Last report card of ward, certificate of highest qualification of applicant.
9. The Online Form is non-editable after submission and only one chance is permitted. So kindly fill the correct details. In the event of any incorrect information, the application will be summarily rejected.
10. In case there are excessive number of entries, the final selection would be done by lottery.

Regards,



Sr. Amitha

(Principal)